

Long Grove Fire Protection District
Regular Board Meeting Agenda – January 25, 2021 5:30 PM
1165 McHenry Road, Long Grove
<https://longgrovefpd.com/>

The Fire Station will not be accessible to the public for this meeting and will be held by audio or video conference without a physical quorum. Access shall only be available as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/8476343143?pwd=NGpWaVBFMnB6YTFGeU5URTVzdkNuUT09>

Meeting ID: 847 634 3143

Password: 8476343080

Dial in

1 312 626 6799 US (Chicago)

Meeting ID: 847 634 3143

Password: 8476343080

Find your local number: <https://zoom.us/u/acwH4Wc3N7>

- 1) Roll call
- 2) Approval of minutes
 - a) December 14, 2020 special open meeting minutes ([Hyperlink](#))
 - b) December 14, 2020 special closed session minutes
- 3) Financials
 - a) Financial report
 - i) Balance sheet ([Hyperlink](#))
 - ii) Statement of Revenues and Expenditures
 - (1) December 2020 ([Hyperlink](#))
 - (2) December yr. over yr. comparison ([Hyperlink](#))
 - (3) Key Points ([Hyperlink](#))
 - b) Approval of funds transfers ([Hyperlink](#))
 - c) Investment Tracking ([Hyperlink](#))
 - d) Approval of payroll ([Hyperlink](#))
 - e) Approval of bills ([Hyperlink](#))
- 4) Reports
 - a) President
 - i) Resignation of Pension Board member Salma Syed
 - b) Treasurer
 - c) Secretary
 - d) Other Departments
 - e) Fire Prevention Bureau (Wiecek)
 - i) Bureau report ([Hyperlink](#))
 - f) Battalion Chief (Jaworski)
 - i) Discussion / possible action regarding reappointment of Pension Trustee Kevin Biedzycki ([Hyperlink](#))

- g) Operational Deputy Chief (Beck)
 - h) Chief (Small)
 - i) Call analysis & Callback log ([Hyperlink](#))
 - ii) Call analysis & Callback log 2020 year end ([Hyperlink](#))
 - iii)
 - iv) Update on COVID-19 (Coronavirus)
 - v) Discussion on updating of Board of Trustees Policy Manual
 - vi) Personnel issues
 - (1) Nicholas Sanders-Mud Resignation notice ([Hyperlink](#))
 - vii) New employee hiring process update.
 - (1) Integrity interviews
 - (2) Discussion /possible action directing the Board of Fire Commission to hire an additional qualified candidate off the current eligibility register for a total of 2.
 - viii) Discussion regarding future promotion process
 - (1) Announcement in 2021
 - (2) Process to tentatively start August of 2022.
 - i) Attorney (Miller)
 - i) Review Board of Trustees policy manual
 - ii) Discussion / possible action on updated policy 1.05 Freedom of Information ([Hyperlink](#))
 - iii) Discussion / possible action on updated policy 1.06 Equal opportunity employer ([Hyperlink](#))
 - iv) Discussion / possible action on updated policy 2.03 Compensation and Expenses ([Hyperlink](#))
 - v) Discussion / possible action on updated policy 2.14 Minutes ([Hyperlink](#))
 - vi) Discussion / possible action on updated policy 4.10 Military Leave ([Hyperlink](#))
- 5) Public Discussion
- 6) Old business
- 7) New business
- a) Discussion / possible action regarding Open Meetings Act Designee(s) ([Hyperlink](#))
 - b) Discussion / possible action regarding Intergovernmental Agreement for fire inspection and plan reviews with the Village of Lincolnshire ([Hyperlink](#))
- 8) Enter Closed Session under statute(s): 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2 (c)(2): Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 9) Possible action on any closed session item
- 10) Adjournment