

Long Grove Fire Protection District
Regular Board Meeting Agenda – February 22, 2021 5:30 PM
1165 Old McHenry Road, Long Grove
<https://lgfpd.org/>

The Board of Trustees of the Long Grove Fire Protection District will conduct a meeting via video and teleconference in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), recently amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent. The meeting is set for the purposes set forth in the following agenda:

**The Fire Station will not be accessible to the public for this meeting and
will be held by audio or video conference without a physical quorum.
Access shall only be available as follows:**

Join Zoom Meeting

<https://us02web.zoom.us/j/8476343143?pwd=NGpWaVBFMnB6YTFGeU5URTVzdkNuUT09>

Meeting ID: 847 634 3143

Password: 8476343080

Dial in

1 312 626 6799 US (Chicago)

Meeting ID: 847 634 3143

Password: 8476343080

Find your local number: <https://zoom.us/u/acwH4Wc3N7>

- 1) Roll call
- 2) Approval of minutes
 - a) January 25, 2021 open meeting minutes
 - b) January 25, 2021 closed session minutes
 - c) February 11, 2021 special open meeting minutes
 - d) February 11, 2021 special closed meeting minutes
- 3) Financials
 - a) Financial report
 - i) Balance sheet ([Hyperlink](#))
 - ii) Statement of Revenues and Expenditures
 - (1) January 2021 ([Hyperlink](#))
 - (2) January yr. over yr. comparison ([Hyperlink](#))
 - (3) Key Points ([Hyperlink](#))
 - b) Approval of funds transfers ([Hyperlink](#))
 - c) Investment Tracking ([Hyperlink](#))
 - d) Approval of payroll ([Hyperlink](#))
 - e) Approval of bills ([Hyperlink](#))
- 4) Reports
 - a) President
 - b) Treasurer
 - c) Secretary

- d) Other Departments
 - e) Fire Prevention Bureau (Wiecek)
 - i) Bureau report [\(Hyperlink\)](#)
 - f) Battalion Chief (Jaworski) *No Report*
 - g) Operational Deputy Chief (Beck) *No Report*
 - h) Chief (Small)
 - i) Call analysis & Callback log [\(Hyperlink\)](#)
 - ii) Update on COVID-19 (Coronavirus)
 - iii) Discussion on updating of Board of Trustees Policy Manual
 - iv) Personnel issues
 - (1) Joshua Douglas Resignation notice
 - v) New employee hiring process update.
 - i) Attorney (Miller)
 - i) Review Board of Trustees policy manual
 - ii) Discussion / possible action on updated policy 2.14 Minutes [\(Hyperlink\)](#)
 - iii) Discussion / possible action on updated policy 4.20 Hazardous and Infectious Materials Procedures [\(Hyperlink\)](#)
 - iv) Discussion / possible action on updated policy 4.26 Family and Medical Leave [\(Hyperlink\)](#)
- 5) Public Discussion
- 6) Old business
- 7) New business
- a) Discussion / possible action regarding transfer of money to the Pension Fund [\(Hyperlink\)](#)
- 8) Enter Closed Session under statute(s): 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2 (c)(2): Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 9) Possible action on any closed session item
- 10) Adjournment